

**COLFAX CITY COUNCIL**  
**October 4, 2021**

**CALL TO ORDER:**

Mayor Retzer called the meeting to order at 7:07 p.m.

**PLEDGE OF ALLEGIANCE:**

Mayor Retzer asked the council to join him in a moment of silence for Chief Krouse. Yesterday was the National Firefighters Memorial for Fallen Firefighters. Retzer would like to take a moment of silence, 2 minutes 11 seconds, in honor of Chief Krouse.

**ROLL CALL:**

Golden, Guenther, Mackleit, Miller, Kackman and Huntwork: Present. Christopherson: Absent. A motion was entered by Golden, seconded by Kackman to excuse Christopherson. Roll Call: All Yes.

**APPROVAL OF MINUTES:**

A motion was entered by Golden, seconded by Guenther to approve the minutes from the September 20, 2021 Council meeting. Roll Call: Mackleit, Miller, Kackman, Golden and Guenther: Yes. Huntwork: Abstained.

**GOOD OF THE CITY:**

A new Dog Grooming business is going in on Canyon Street.

On Main Street there will be an artist type store with lessons for patrons. It will be in the old Bully for You location.

There will be Trick or Treating on Main Street with local businesses participating on October 29<sup>th</sup>.

**BILLS AND CLAIMS:**

A motion was entered by Kackman, seconded by Guenther to approve all bills and claims as presented. Roll Call: All Yes.

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**CLAIMS**

6924, 6931-6962

\$128,707.75

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**PAYROLL**

6913-6930 & EFT

\$69,650.10

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**GRAND TOTAL: \$198,357.85**

**DEPARTMENT REPORTS:**

Public Works:

Public Works Director Matt Hammer reported they received a large shipment of water meters today, they will start getting them in the ground soon.

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### Police:

Police Chief Bruce Blood reported they are having software issues with the new camera system. At this point they are having difficulty reviewing video. Motorola will have it up and going in the next couple of days.

Two officers attended radar training today, now they are fully up to speed and will be able to work speed in the city. Both of the officers are anxious to get out and work with the radars. This was a 7 hour required class that included hands on training which allowed them to go out in the field and work with actual radars. They learn the principles, the background and also learn how to properly process speed stops.

### Administration:

City Administrator Chris Mathis talked about a Colfax Collaborative that was formed that includes the City, Chamber, CDA, Colfax Library and the Arts Council. They met last week, each group updated where they are at with current programs. They talked a lot about the 150 Year Celebration coming up next year. There will be a steering committee formed and each entity will take part in that. Mathis asked if anyone would be interested in participating. The plan is to have a 2 day celebration.

Mathis is really excited to see all the entities working together. Molly Keogh is the new Chamber Director and she is really active and a go getter and is working really well with everybody. Whitney Bond with the CDA has a lot of great ideas as well.

Mathis also reported we need to do a 2023 update to our Shoreline Master Plan. Alan Thompson from the Planning Department with Whitman County is spearheading again. If we do an Inter-Governmental Alliance we can apply for a grant that will give \$15,000 for each town that joins this alliance.

Mathis updated the council on the Building Inspector position. Because we haven't been able to get candidates, we have come up with an interim solution. Deputy Clerk Amanda Link will train on the permit processing, she assisted with that when Steve Bretveld was still here. Public Works Jim Gill, who has a lot of building experience, will fill in as the building inspector position. Hammer is letting us have Gill a few hours a week to do inspections while Link can do the permitting process in the office. Bretveld is still helping us out as needed. There is an approved training program through ICC that Link will attend for the permitting processes.

Mathis really appreciates that Link will take on any challenge and she is a great asset. Mathis would like to bump her up on the pay scale as she has picked up NIBRS reporting for the Police, handles all the public records for the city and now taking on permitting.

Retzer interjected Link has really stepped in and done a great job. Retzer stated he can ask her to help with anything and she will dig in and figure it out. When we were working on the grant for the police, Retzer would give her specific duties and she would gather the information and get it put together. Retzer has really seen in the last 20 months all the office staff really kicking in and

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working together. You can't get things accomplished with one person or one department we all need to work together. He likes to see the way things are going.

Kackman agrees the Shoreline Master Program is the right way to go on that, Alan Thompson will do a good job and get our share of the money. We will have to watch that program because the way it works it could have regulatory effects on anyone that wants to develop on the south fork of the Palouse River. That is a shoreline of statewide significance and has a specific development process. Kackman stated this will go through the Planning Commission before coming back to the council for approval.

Kackman appreciates the solution to the building inspector problem he sees this as an interim solution.

Mackleit asked if there would be a benefit from a council member participating on the steering committee for 150 year celebration.

Mathis answered absolutely.

Retzer stated Mackleit would be welcome to be on the committee. From what Retzer has seen with all the entities working together they have come up with some great ideas. In the past it has been a bit of a nightmare. He really likes the direction they are going.

Mackleit asked Mathis to send him the information.

### **OTHER BUSINESS:**

Kackman announced he is up for reelection in 2022, but he has decided not file to run again. He will be done after 2022. Kackman thinks we are in a good spot and he plans to enjoy some other things in life. He is thankful for time he has been on council what has been accomplished. He just wanted to this put it out there so no one is surprised and people will have time to think about running for his position. For succession planning this is a better approach.

Retzer appreciates Kackman letting us know and thanked him for his service to the community.

Mathis appreciates Kackman, his knowledge and all the help he has given her over the years.

### **ADJOURNMENT:**

Mayor Retzer adjourned the meeting at 7:24 p.m.



Jim Retzer, Mayor



Lynda Kramlich, City Clerk