



**RELEASE FOR BACKGROUND/CRIMINAL INVESTIGATION**

I authorize the investigation of all matters which the City of Colfax deems relevant to my qualifications for employment, including all statements made in my application for employment and in any documents and supporting attachments. I authorize the City to request and receive such information, including a check for criminal convictions, and I release from liability any persons (such as former supervisors) or employers supplying it. I also release the City from all liability, which might result from making the investigation.

_____	_____	_____	_____
Last Name	First Name	Middle Name	Former Name(s)
_____		_____	
Date of Birth		Social Security Number	
_____	_____	_____	
Driver's License Number	State	Expiration Date	

**CRIMINAL CONVICTIONS:** Conviction of a crime is not an automatic bar to employment. The City will investigate only criminal convictions that relate to your fitness to perform the job for which you are applying. Factors such as the nature and gravity of the crime, the length of time that has passed since the conviction and/or completion of any sentence, and the nature of the job for which you have applied will be considered.

Have you been convicted of a crime or released from prison within the last ten (10) years? Yes ( ) No ( )

If yes, please explain: \_\_\_\_\_

If position applied for involves driving, have you ever been convicted, pleaded nolo contendere, or paid a fine for any traffic violations in the past three (3) years? Yes ( ) No ( )

If yes, please explain: \_\_\_\_\_

I have read the above statements and do hereby certify, that my responses to the questions are true and correct to the best of my knowledge.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Witness \_\_\_\_\_ Date \_\_\_\_\_

**The above information will remain confidential and separate from your application.**