

COLFAX CITY COUNCIL
July 7, 2025

CALL TO ORDER:

Mayor Pro Tem Huntwork called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

Golden, McRae, Schaefer, Mackleit, Guenthner, Sevedge and Huntwork: Present.

APPROVAL OF MINUTES:

A motion was entered by Golden, seconded by Schaefer to approve the minutes from the June 16, 2025 Council meeting. Roll Call: All Yes.

GOOD OF THE CITY:

McRae thanked Kramlich for writing the Pool Update Letter for the public notification. Golden did a great job answering and fielding comments and concerns via Facebook.

BILLS AND CLAIMS:

A motion was entered by Schaefer, seconded by Guenthner to approve all bills and claims as presented. Roll Call: All Yes.

CLAIMS	PAYROLL
#10906-10908, 10923-10960	#10909-10922 & EFT
& EFT	
\$224,176.12	\$94,302.62

GRAND TOTAL: \$318,478.74

CITIZENS REQUEST:

PUBLIC HEARING:

PRESENTATION/WORK STUDY:

UNFINISHED BUSINESS:

NEW BUSINESS:

Resolution 25-13 – 2026-2031 Six Year Transportation Improvement Plan:

Hammer stated that we are required by WSDOT to update the street plan annually. We did not complete this update last year due to the city-wide chip seal project. Most of our streets went from a 60% rating to a 90% rating, which will assist us with future funding.

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Hammer also provided a “wish list” for potential projects if funding becomes available, including FOG Seal for many of the streets that were chip sealed last year. Fairview is on the list, and we are hoping for TIB grants rather than loans, as the repayment would be significantly higher than the street department’s current budget.

A motion was entered by Guenthner, seconded by Mackleit to approve Resolution 25-13- 2026-2031 Six Year Transportation Improvement Plan. Roll Call: All Yes.

DEPARTMENT REPORTS:

Police:

Police Chief Mike Melcher reported the active shooter mass casualty training held at the Colfax High School June 18th was a success, with several surrounding area law enforcement and fire agencies in attendance.

Melcher also reported that one entry level candidate is moving into the background phase with Washington State Patrol (WSP).

The parade map has been submitted by Melcher and approved, so everything is set for the parade on Saturday July 26th.

Melcher will complete the second portion of his state-mandated training on Tuesday, Wednesday and Thursday.

Calls for service remain consistent. The department has been making an extra effort to patrol East Thorn and Cedar streets to attempt to slow traffic, and Melcher has issued tickets in these areas.

Public Works:

Hammer reported the pool concrete pour has been rescheduled to the third week of August.

Public works has 69 new radio meters to install. Once the pool deck is poured, a collector can be placed on the light pole. Hammer noted that collectors were budgeted at \$110,000 last November, but a new quote from HD Fowler has reduced the cost to \$25,000.

Water improvement plan is getting closer.

Hammer informed the council sewer improvement are needed on Clay Street due to issues during the wet season. A quote for this work came back at \$1.6 million. Our current reserves are \$1 million, but we could secure another loan from the PWTF at a 1.7% interest rate, resulting in an estimated yearly payment of \$80,000.

Regarding the flood control, Sevedge inquired about the status, Hammer stated clean-up will begin in September.

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The payment for the skate park has been submitted. The Chamber has secured additional funding and the project is now fully funded.

Mackleit brought up the nuisance building discussion the council had previously and expressed a desire to discuss it further. Kramlich had sent out sample ordinances from Medical Lake regarding this issue.

Hammer suggested that the next step would be for council to prepare questions for city staff look into. He will ask City Attorney Hannah Kimball to attend the meeting to help guide the council through this process.

Administration:

Finance Amanda Link and Building Shawn McSweeney have been working on completing all the documentation for the pool funding.

Link and Public Works Shon Clark are setting up all the new remote meters with the correct serial numbers to ensure the remote reader can capture accurate reads.

The Water Use Efficiency Study for 2024 was recently completed. In 2023, 12.9% of water was unaccounted for, but this figure dropped significantly to 2.6% in 2024. Hammer explained this percentage represents the difference between water pumped and water sold, much of that can be attributed to flushing hydrants, fires and street flushing.

After receiving citizen nuisance complaints, the front office has sent out Code Enforcement letters regarding weeds, garbage and tall grass.

COMMITTEE/BOARD/COMISSION REPORTS:

OTHER BUSINESS:

CITY ATTORNEY'S REPORT:

MAYORS REPORT:

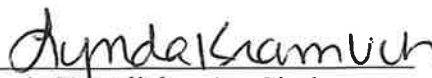
EXECUTIVE SESSION:

ADJOURNMENT:

Mayor Retzer adjourned the meeting at 7:24 p.m.



Tom Huntwork, Mayor Pro Tem



Lynda Kramlich, City Clerk