

COLFAX CITY COUNCIL
August 18, 2025

CALL TO ORDER:

Mayor Retzer called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

Golden, McRae, Schaefer, Mackleit, Guenther, Sevedge and Huntwork: Present.

APPROVAL OF MINUTES:

A motion was entered by Golden, seconded by Schaefer to approve the minutes from the August 5, 2025 Council meeting. Roll Call: All Yes.

GOOD OF THE CITY:

Busy week for school with registration, Meet the Bulldogs and start of school Monday August 25th.

Whitman County Fair is coming up September 4th – 7th.

The new ice cream shop Two Scoops and a Byte is doing well.

Stuff the Bus was successful again this year. All school supplies are taken care of for the kids in the Colfax School District.

The weekend backpack program is still accepting donations for food to add to the backpacks that are distributed to the kids in need.

BILLS AND CLAIMS:

A motion was entered by Schaefer, seconded by Guenther to approve all bills and claims as presented. Roll Call: All Yes.

CLAIMS

#11053-11078

\$53,496.67

PAYROLL

#11047-11052 & EFT

\$61,480.27

GRAND TOTAL: \$114,976.94

CITIZENS REQUEST:

PUBLIC HEARING:

PRESENTATION/WORK STUDY:

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UNFINISHED BUSINESS:

NEW BUSINESS:

Resolution 25-16 – Eagles Lodging Tax App-

Colfax Eagles Secretary Danielle Wilson, 217 N Main, applied for the Hotel Motel Funds. The requested funds are to help cover the cost of a band for Concrete River Days.

Wilson stated this is the first time the Eagles have applied for funds.

A motion was entered by Guenthner, seconded by Mackleit to approve Resolution 25-16 Eagles Lodging Tax Application. Roll Call: All Yes.

DEPARTMENT REPORTS:

Police:

Retzer reported Chief Michael Melcher has completed all the training requirements for leadership.

The remaining candidate did not successfully pass the background check. We will begin the process of compiling another list of candidates.

Melcher would like to get a bigger list before proceeding.

COMMITTEE/BOARD/COMISSION REPORTS:

Park Board:

Golden reported that the Park Board approved a memorial pavilion to be placed at McDonald Park. The pavilion is fully funded by the Russel “Butch” Anderson Memorial Fund. Butch’s son, Bill Anderson, will purchase and donate a basalt table to place in the pavilion.

Pool update, concrete pouring is ongoing. After curing, the pool structure will be cleaned and the liner will be placed. Following this, fence work and landscaping will need to be completed and then we will be ready for the 2026 Swim Season.

The skatepark revitalization project is scheduled to begin September 29th.

A church group will be providing 70 volunteers to assist with projects for the city.

OTHER BUSINESS:

CITY ATTORNEY’S REPORT:

MAYORS REPORT:

Retzer met with Scott Ackerson from West East Impact Studio regarding affordable housing, homelessness and mental health issues that impact our community. This firm is working with

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Whitman County Community Action Center in developing a state required Five Year Homeless Housing Plan.


McRae asked how the meeting went with the DOT and Chamber regarding the roundabout. Retzer responded the city was not invited, he had no information to report.

EXECUTIVE SESSION:

ADJOURNMENT:

Mayor Retzer adjourned the meeting at 7:20 p.m.


Jim Retzer, Mayor


Lynda Kramlich, City Clerk